MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON MARCH 1st, 2016 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter called roll with Council members Weitzeil, Schladweiler, Griffith, Yount and Martin present. Picchioni and Toombs absent. Also present Attorney Lundvall via phone, and Director Sibley.

Additions to the agenda: Parks Committee recommendation to hire lifeguards.

Moved by Yount, seconded by Weitzeil to approve the agenda as amended. All in favor. Motion carried.

Moved by Martin, seconded by Liggett to approve the minutes of the February 16th meeting. All in favor. Motion carried.

Moved by Schladweiler, seconded by Yount to approve the minutes of the special meeting February 11th meeting. All in favor. Motion carried.

Visitor Brad Howell gave the council information on the new CT scan machine they will be receiving from a grant. He informed the council due to construction for the new scan machine the hospital would like to close 12th Avenue West North of the emergency entrance. The hospital will have a portable scanner during the construction period. The street will still be open to the emergency entrance. The construction period is estimated for 85 to 90 days. Mayor will put this to the infrastructure committee. An ad will go into the paper to notify the public if the street is closed. The infrastructure committee will meet at 6:45 March 15th.

Visitor Mike Morgan thanked the Council for going after grants to resurface the tennis courts. The tennis courts are a great asset to the community, and he would like to see them maintained. Mike also asked if there were any restrictions on who can use the stage either for profit or non-profit. The council said there are no restrictions. The stage can be used by anyone as long as they adhere to the special events policy and have an approved application for the use of the stage. Mike asked if the carnival coming during the 4th of July can use the same location as last year. The council agreed that was a good location. Mayor Jones reminded Mike the council would like a copy of the liability insurance.

Visitors Heidi Gabel and Jessica Samuelson with Roundup Youth Baseball wanted to ask if the City will allow them to set up porta-pottys until the rest area is open. They have done this in previous years. Heidi asked if the council would like to continue their donation to the Youth Baseball program. Heidi asked if banners are allowed on the fence; council responded no in that they have caused problems in the past. Mayor Jones will put this to the parks committee. The parks committee will meet at 6:30 March 15th.

Mayor Jones met with the County Commissioners. They are interested in forming an interlocal agreement for the fire departments. The fire department is looking into purchasing SCBA breathing masks that are used during house fires and accidents. They are looking into grant funds but may come to the City for leverage funding.

The Mayor received a letter from the Roundup Community Partners informing them of a luncheon March 9th, 2016 at 12:00 p.m. in the basement of the Catholic Church to discuss the Montana Main Street Program in which the City recently became an affiliate member. Council members Liggett and Martin would like to attend.

Attorney Lundvall discussed the property at 1011 1st Street East. Letters were sent to the heirs of the property asking them to allow the City to acquire the property to get the lots cleaned up. Letters were received from two of the heirs in favor of the City’s proposal. Lundvall should be able to get a quit claim deed prepared within the next couple weeks. Clean up of the property could be started by late spring. Yount asked about the litigation case. Summary Judgment has been entered in favor of the City.

Mayor Jones closed the regular meeting and opened the public hearing at 7:20 p.m. for the PER and comments on the water study and grant applications. Greg Lukasik with Great West Engineering showed the council a power point presentation. He discussed the cost to replace the remaining pipes is around 9 million dollars. Greg went over the challenges of securing funding from granting agencies. The City can also think about applying for a RD or SRF loan to cover the shortfalls. RD Loans require no match but are a 40 year loan which would be around a 25 dollar rate increase to finish up the replacement project. Regarding Phase 4, the problems arising are coming up with matching funds for the grants received. If the City were to receive the water from Utica, that would also require a rate increase to pay for the distribution system. The City needs to hear from the community and hold public hearings regarding the water rate increase. Director Sibley discussed the amount and cost of water breaks. From 2007-2016 there has been 74 water breaks. The approximate cost per break is $2,000. The City averages 8 leaks a year costing around $16,000 a year. Schladweiler asked if the Utica water will have any effect on the pipes. Sibley responded that it shouldn’t, but he has a corrosion control plan in place if needed. Greg discussed the options on the SRF loan. For every one million borrowed in a 20 year loan the rate increase would be $6.50, on a 30 year loan the increase would be around $4.85. The City will continue to discuss the shortfall options for Phase 4 of the water replacement project.

Schladweiler asked Greg to prepare some numbers to show what the rate increase would be if the City were to apply for a 6 million dollar loan. Greg will work on getting this information to the council. Regarding Phase 3 of the water project, the City should be able to open bids around the middle of April. It’s possible there will be a $250,000 shortfall dependent on what the bids come in at. The City can supplement the shortfall by applying for a Coal Board grant or applying for a small loan. No public comments made during the public hearing. Mayor Jones closed the public hearing and opened the regular meeting at 7:50 p.m.

The council will continue to look over the Capital Improvements Plan and bring suggestions to the next council meeting. Mayor asked if there was a section for housing. The plan was last updated in 2014.

Regarding the Special Events Policy: The council would like all applications submitted to the City at least 10 days prior to a scheduled event.

Public works director Sibley said the crew will be working on repairing 6th Street West as soon as the weather warms up.

Council Action: R.I.D.E application July 2nd, 3rd, & 4th designated area permit, and permit to use the stage. Moved by Yount, seconded by Schladweiler. All in favor. Motion carried.

Special Events application for the use of the stage submitted by African Children’s Choir May 18th, 2016. Moved by Martin, seconded by Yount. All in favor. Motion carried.

Water project Phase 4 shortfall options-tabled for further discussion. Moved by Schladweiler, seconded by Griffith. All in favor. Motion carried.

Water project Phase 3 shortfall options. Apply for an SRF loan for the shortfall amount after bids are received. Moved by Martin, seconded by Liggett. All in favor. Motion carried.

Special Events Policy: Motion to approve by Martin, second by Yount. All in favor. Motion carried.

Decision to join the Roundup Chamber of Commerce membership fees of $50.00 annually: Motion to approve by Schladweiler, seconded by Martin. All in favor. Motion carried.

Moved by Weitzeil, seconded by Martin to go after any grants to cover the cost of resurfacing the tennis courts. All in favor. Motion carried.

Moved by Schladweiler, seconded by Martin to do an assessment survey using an online service called Survey Monkey. All in favor. Motion carried.

Recommendation from the Codes & Ordinances Committee regarding the property at 224 7th Street West wanting to put in RV lots: The committee recommends denying the request at this time. The zoning ordinance will need to be changed to highway business in order to allow this type of establishment. The council needs to make the area match what the floodplain ordinance will allow. Moved by Schladweiler, seconded by Martin. All in favor. Motion carried.

Recommendation from the Infrastructure Committee regarding the lots owned by John Ries: The County would be interested in owning these lots. The committee recommends allowing the County to take over ownership. Moved by Griffith, seconded by Martin. All in favor. Motion carried.

Parks Committee recommends hiring all lifeguards from last year. The parks committee would like to hire Carrie Cota as the head guard and hire Deanna Wolff back as the Pool Manager. Senior guards are Brayden Crowley, Sydney Alt, Maddie Goffena, Saydee Wolff, Cash Cota, Noreinne Neumiller, Kaitlin Angel and Brittany Cockerham. Schladweiler recommends advertising for Junior Guards. Martin responded with there will be 5 guards coming back that will not be seniors. Moved by Martin, seconded by Yount to hire all returning guards and not advertise for guards this year. All in favor. Motion carried.

CLAIMS FOR THE MONTH OF FEBRUARY were read as follows:

City Payroll $40,096.81 MasterCard $784.59

City Council per Diem $525.00 McCleary Distributing $2,853.62

360 Office Solutions $580.30 Mid-Rivers Communications $349.72

AT & T Solutions $28.19 Morrison Maierle, Inc. $52.50

Big Sky Linen Supply $143.97 Municipal Code Corp. $900.00

Big Sky Steel & Salvage $225.75 Musselshell Valley Equip. $307.50

Black Mountain Software $100.00 Normont Equipment Co. $997.50

City of Roundup $126.94 Northwest Pipe Fittings $1,032.30

DPC Industries, Inc. $516.11 Northwestern Energy $12,302.46

Electric Service Shop $135.16 O’Reilly Auto Parts $475.35

Energy Laboratories, Inc. $693.00 PACE $1,686.38

Ferguson Enterprises, Inc. $248.97 Pitney Bowes $42.94

Great West Engineering $13,009.40 Roundup Hardware & Ranch $279.51

Imagine that Scrapbooking $12.50` Russell Industries $718.40

Kirk Electric $756.40 Titan Machinery $1,072.34

Lundvall, Lance $550.00

Moved by Schladweiler, seconded by Griffith to approve the claims as read and draw warrants on the treasury for the same. All in favor. Motion carried.

Moved by Schladweiler seconded by Liggett to adjourn the meeting. Motion carried. The meeting adjourned at 8:20 p.m.

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APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tanya Lanter – Clerk/Treasurer

Sandra Jones- Mayor

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Violet Olsen - Assistant Clerk