MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON FEBRUARY 16th, 2016 AT 7:00, CITY COUNCIL CHAMBERS.

The meeting was called to order by Mayor Jones. Clerk Lanter called roll with Council members Weitzeil, Schladweiler, Liggett, Griffith, Toombs, Yount, and Martin present. Picchioni absent. Also present Assistant Clerk Olsen.

Additions to the agenda: planning board and water authority.

Moved by Toombs, seconded by Griffith to approve the agenda as amended. All in favor. Motion carried.

Moved by Yount, seconded by Martin to approve the minutes of the February 2nd, 2016 meeting. All in favor. Motion carried.

Mayor Jones informed the council the minutes from the special meeting on Feb 11, 2016 will be approved at the next council meeting. The City received a $240,000 grant from the Army Corp of Engineers for bank stabilization. Mayor Jones will update the council on this as more information becomes available. Employee Lee Butler will be going to water/wastewater school to become certified. Employees Tom Gabel and Glen Russell will be attending trainings for their certifications.

The wages and salaries committee will meet in April to discuss health insurance rates and the Clerk/Treasurer salary. Adam Carlson with DES is still pursuing a grant for mitigation and a generator for the City.

Attorney Lundvall will work on an agreement letter between the school and the City regarding the SID. Only two letters were received from the heirs of the Krone property. Both were in agreement with the City’s proposal.

Compliance Personnel Bruce Hoiland gave an oral report. He did a new home permit on the east side of town. Bruce worked with Fine Line Spraying about a bat bug complaint in the buildings on Main Street. Owners of the properties were notified. Letters were sent about a complaint of someone living in a vehicle. Also a letter was mailed to the owner of the Hitching Post for obstructing the sidewalk. Bruce received a letter from Richard Medlock asking for a variance to allow a motor home and R.V space on the property at 224 7th Street west. They plan on living in the motor home during the summertime and having an extra space for family to park their R.V. This will be turned over to the Codes & Ordinances Committee. The committee will meet March 1st at 6:00 p.m. Martin asked for the location of the new house permit. Hoiland responded with 1000 block of 2nd Street East. They will be installing a sidewalk on one side as specified in the codes.

Clerk Lanter and Mayor Jones had a conference call with Dorsey & Whitney to discuss the SID. The bonds will most likely be sold to Intercap/Board of Investments. Dorsey & Whitney are in the process of preparing the petition for landowner signatures.

No weed meeting has been scheduled. Hoiland talked with Meriel Beck about spraying weeds. The City employee, Schery Berthoud, will be certified to spray for the City.

An email was received from Greg Lukasik about the needs assessment survey. He estimated the cost at around $3,500 using an online survey with survey monkey, and posting flyers on social media. The City could also hold a community meeting to get input for the survey. The survey would be open for a month.

An email was received from John Ries regarding 3 lots off Mine Road which the owner would like to donate to the City. This will be referred to the infrastructure committee for a recommendation. Mayor Jones mentioned acquiring these lots would help with mitigation down the road. The committee will meet at 6:30 p.m. March 1st.

The council would like to apply for all grants for Phase 4 of the water project. They had a question for the engineers whether grants could be banked, meaning applying for one cycle of grants and holding onto the funds until the next cycle.

Schladweiler suggested some corrections to the special events permit. He would like to see two separate permits - one for special events and one for the designated area permit, which is only used when alcohol is being served. Other changes to the permit application will be applied.

Schladweiler had question about the park policy. In Section 3, it says if alcohol is being served it always qualifies for a fee. Section 4 is talking about the relationship to parties, Schladweiler would like Lance to look over this section. Section 8 Schladweiler would like all the references to City property say City park property.

Schladweiler talked about the planning board meeting. The county also received a grant to do their growth policy. Melstone will still be included in the county’s policy. The planning board plans to have all growth policies done by 2017. A community meeting will be held sometime in April.

The water authority has met some road blocks, but they are still working hard at getting the Utica water here to Roundup.

Schladweiler asked about the wifi. Clerk Lanter responded Morrison & Maierle created a guest network for anyone to use the wifi when in the city building.

Schladweiler would like the City to join the Roundup Chamber of Commerce. He also wants a media stand for the council chambers. Clerk Lanter will order this from 360 Office Solutions.

Councilman Liggett attended the golf course meeting. They mostly discussed fees and the tournament schedule.

The treasurer’s report was mailed with the council packets.

Councilman Martin spoke with the commissioners regarding the proposal by deputy Lesnik to split the cost of a new deputy. The county was not on board with that proposal.

The deer totals for 2015-16 deer management plan was 30 reported kills, 7 bucks and 23 does.

Director Sibley and Councilman Picchioni are attending the Rural Water Conference.

Council Action Items:

 Approve the Special Events Permit with recommended changes. Moved by Liggett, seconded by Martin. All in favor. Motion carried.

Resolution #1055 Certifying Lon Sibley as the Roundup Environmental Certified Officer. Moved by Toombs, seconded by Schladweiler. All in favor. Motion carried.

 Moved by Schladweiler, seconded by Toombs for the City Council to ask the planning board to prepare the Growth Policy for the City. All in favor. Motion carried.

Moved by Schladweiler seconded by Toombs to adjourn the meeting. Motion carried. The meeting adjourned at 7:50 p.m.

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 Tanya Lanter – Clerk/Treasurer

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 Violet Olsen - Assistant Clerks

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sandra Jones - Mayor