MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON July 10, 2018 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter conducted roll call with council members Picchioni, Liggett, Weitzeil, Griffith, Toombs and Fisher present. Also present was Assistant Clerk Mann. Director Sibley, Attorney Lundvall, Schladweiler, and Perrella, were absent.

*Moved by Toombs, seconded by Weitzeil to approve the minutes of the June 19, 2018 meeting. All in favor. Motion carried.*

*Moved by Liggett, seconded by Fisher to approve agenda. All in favor. Motion carried.*

**Visitors:**  Brad Howell along with Theresa Doumitt represented Roundup Memorial Healthcare. Mr. Howell gave an update on the Physical Therapy building project. Plans have grown a bit from 1900 sq. ft. to 2450 sq. ft. It will have a state of the art hydrotherapy pool with a lift to help patients in and out if needed. Everything is on target. Construction will begin July 16 and is scheduled to open for business mid- December. A handout of the project was given to the council.

**Public Comment:** Shawn McCarroll asked if it would be open for use to Veterans. It would be nice not driving to Billings for PT (Physical Therapy) services. Mr. Howell said it has been discussed but nothing set in stone. He is hopeful and would like to see Veterans taking advantage of Roundup Memorial Healthcare’s new Physical Therapy Center.

**Report from Mayor Jones:** Kathe Bailey of SMDC (Snowy Mountain Development Corporation) is working on an Urban Renewal Plan. Nicole Borner representing RCP (Roundup Community Partners), and Mayor Jones will meet July 24th with Ms. Bailey to explain in more detail the TIF District (Tax Increment Financing) and the benefits.

Every municipality in Montana with a population of 20,000 or less will become a member of the National League of Cities, Effective July 1, 2018.

Mayor Jones received a call from the Office of Intergovernmental relations of the Whitehouse, extending a personal invitation to attend the Montana State Day Conference July 17th thru July 19th. Mayor Williams of Colstrip will be in attendance. July 18th will be a face to face meeting with Senators Daines and Tester. Council agrees it might benefit the rural water project. Commissioner Goffena will be accompanying Mayor Jones.

**Mayor Jones reported for Attorney Lance Lundvall:** Attorney Lundvall has worked with Clerk/Treasurer Lanter on Resolution #1098 to levy and assess properties for unpaid water and sewer. Montana Code Annotated section 7-13-4309 sets forth the procedure to collect unpaid sewer or water charges. He believes the resolution conforms to Montana Law and recommends passage of the same.

Attorney Lundvall emailed Mayor Jones information of the requirements for a City Judge. A copy was given to the Council. Councilmember Picchioni would like it put under unfinished business on the Agenda for the next Council Meeting.

**Public Comment:** Shawn McCarrollwanted to know if Landlord’s are responsible for renters past due accounts that are placed on tax bills.

**Mayor Jones reported for Director Sibley:** Director Sibley is absent due to installing new chlorinator pump for City Pool. COP Construction began Phase four of the water project. Bid for cold mix from Knife River will be on next Agenda.

**Clerk/Treasurer Lanter**- passed around the results of the Audit done on the office. It can also be viewed in the newspaper.

A letter addressed to Mayor Jones was read by Clerk/Treasurer Lanter from an unknown person regarding late fee’s not being charged to the School District. Will add to unfinished business for next meeting.

**Unfinished Business:** Memorandum of understanding with County FEMA buyout properties is in Attorney Lundvall’s ball park per Councilmember Fisher.

There has been no communication from the County Commissioners regarding the Inter-local agreement for court services. Mayor Jones has sent all paperwork but no response. Councilmember Picchioni would like to know when the council should start pushing the issue. Mayor Jones will send another letter.

**Report out from Wages and Salary Committee:** Councilmember Griffith III said its standing practice of a 2% raise but the committee feels the City Employees are doing a great job and they recommend a 3% raise for 1 year. Mayor Jones would like it put on the next meeting’s agenda.

**Randy Hafers proposals for the old school building**: Received a PUD (Planned Unit Development) Application from Randy Hafer for the old Central School with the three things Mr. Hafer is asking the City to consider. Councilmember Schladweiler emailed Mayor Jones with his thoughts on the proposal. He has no problem with changing the minimum size of apartments. He is not in favor of changing the minimum requirements for off street parking or the City accepting donated land which would require additional maintenance costs. Councilmember’s Toombs and Liggett also have a concern with the parking and feel the donated land for a City Park would not be feasible. Each Item will be on the next Agenda for a vote.

*Moved by Picchioni, seconded by Liggett to approve Resolution 1098 to levy and assess properties for unpaid water and sewer bills. All in favor. Motion carried.*

*Moved by Toombs, seconded by Weitzeil to approve Resolution 1099 to amend the City of Roundup growth Policy. All in favor. Motion carried.*

**Claims were read as follows:**

City Payroll $61,374.10 Montana Oasis Pools $3,914.70

City Council per Diem $275.00 Morrison Maierle $691.00

AT & T $41.94 Municipal Code Corp $225.00

AEI Applicators, LLC $1,050.00 Normont Equipment $3,170.00

Big Sky Fire/Affirmed Med $11,034.16 Northwest Pipe Fittings $202.48

Big Sky Linen $181.23 Northwestern Energy $12,452.35

Black Mountain Software $100.00 O’Reilly Auto Parts $1,203.86

California Contractors $347.50 Picchioni IGA $159.76

Culligan Water $51.50 Pitney Bowes $159.15

Custom Lawn & Land $3,629.00 Roundup Hardware $642.29

DPC Industries $60.00 Roundup Memorial Health $142.00

Electric Service Shop $5.19 Roundup Record Tribune $743.60

Energy Laboratories $410.00 Safeguard Business $412.20

Florin’s Services $498.00 Silver Tip $1,770.92

Great West Engineering $4,643.00 Snowy Mountain Develop. $1,800.00

Homestead Vet $45.00 Strom & Assoc. $2,040.00

IBS Inc. $220.17 The Good Earth Works $1,844.50

Kirk Electric $300.00 Titan Machinery $1,389.85

Lundvall, Lance $550.00 USA Blue Book $159.54

MasterCard $184.62 Utilities Underground Cntr $10.92

McCleary Dist. Inc $3,652.59 Van Dykes $89.77

Mid-Rivers $541.86 Wolts Plumbing $396.07

XYLEM Dewatering $5,112.00

Yellowstone County News $77.70

*Moved by Picchioni, seconded by Fisher to approve Claims for the preceding month and draw warrants on the treasury for the same. All in favor. Motion carried*.

*Moved by Griffith III, seconded by Liggett to adjourn the meeting. Motion carried.*

*The meeting adjourned at 7:55 p.m.*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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Cassandra Mann-Assistant Clerk