MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON November 7, 2017 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

 The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter conducted roll call with council members Picchioni, Liggett, Schladweiler, Weitzeil, and Griffith present. Newly appointed Councilmembers Joan Perrella and Richard Griffith III were sworn in before the meeting started. Also present were Assistant Clerk Mann and Director Sibley. Toombs and Attorney Lundvall were absent.

*Moved by Picchioni, seconded by Weitzeil to approve the minutes of the October 17, 2017 meeting. All in favor. Motion carried.*

*Moved by Picchioni, seconded by Liggett to approve agenda. All in favor. Motion carried.*

 Visitors: Adam Carlson with DES discussed Floodplain mitigation. (PDM) Pre-Disaster Mitigation Plan-grant from 2016 (Buyout Program) includes 41 lots, 20 structures, and a couple businesses. Next step will be the bid and appraisal process. A handout of (Basic instructions) Hazard Mitigation Assistance Grant Administration Instructions were given to council. 90 percent is federal funded and 10 percent local match. Councilmember Perrella was concerned how and where hazard material such as Asbestos will be handled. Mr. Carlson stated Phase 1 will consist of removing hazard material. A certified company from Helena will remove and dispose of the hazard material. Phase 2 will consist of an inspection of property after the removal is done. This will all be done at NO cost to the city.

 Mayor Jones says there is no news from (CDBG) Community Development Block Grant on application except that they received it. We are in Phase 4 of replacing water mains. She is feeling optimistic.

 (DTMP) Downtown Masterplan draft will be sent to the planning board in December. The plan can be viewed at roundupdowntownplan.com. High Plains Architect from Billings should have a draft of the Historic preservation plan available next week.

 Mayor Jones received plans for the Senior Center from the County. Plans are different from previous plans submitted. New plans do not show a parking a lot. Mayor Jones was told there aren’t sufficient funds to allow for a parking lot. The conditional permit the County currently has is expired, a new conditional permit will need to be applied for and issued. Councilmember Picchioni requests Compliance Officer Bruce Hoiland be present at the meeting with the County during any discussion involving the Senior Center. Mayor Jones suggested all future plans should be submitted before any permit is issued.

 Mayor Jones gave an update on the Salvation Army Voucher Program. She received an application which was approved and paid by Salvation Army for Utility water turn on fee.

 (CMRWA) Central Montana Regional Water Authority will be meeting tomorrow November 8, 2017 in Harlowton. Mayor Jones will go in place of Councilmember Schladweiler.

 Assistant Clerk Mann gave an update on past due accounts. Seventy four disconnect notices were sent out. Twelve residents were shut off due to nonpayment. Eleven were paid in full, one still remains off. Total amount owed in past due water bills were $58,000.00.

 Assistant Clerk Mann reports ACH Payment option is getting a good response with several signups.

 Clerk/Treasurer Lanter along with Assistant Clerk Mann met with Codes and Ordinance Committee to draft a resolution to amend the rules and regulations of past due accounts. A draft will be sent to Attorney Lundvall for review. Also discussed a payment agreement form in which customers can sign up to help pay past due accounts to avoid termination of service.

 Clerk/Treasurer Lanter reports the Deer Management Hunt is starting off a bit slower than previous years. Tags were sold out but few have contacted the city office to register and sign up for days to hunt.

 Director of Public Works Lon assured the Council that plans to place 1000ft of sidewalk on west side of stage from highway 12 East to 10th Ave. will be 5ft from existing trees. It was decided, using Gas tax to pay the cost would be best.

*Moved by Schladweiler, seconded by Liggett to approve using Gas tax to pay for cost of sidewalk. All in favor. Motion carried.*

Councilmember Liggett brought to the Director’s attention a 50 gallon barrel that was left on the Riverwalk. Director will investigate.

 Councilmember Perrella would like to see a stop sign placed at 9th Avenue and 1st Street due to speeding vehicles.

CLAIMS FOR THE MONTH OF SEPTEMBER were read as follows:

City Payroll $42,954.06 McCleary Distributing $2,532.57

City Council per Diem $325.00 Mid Rivers $303.34

360 Office Solutions $80.98 Morrison Maierle, Inc. $232.50

A&A Implement $800.00 Mountain Equipment $150.00

AT & T $28.15 Musselshell County $547.49

American Welding Gas $56.06 Normont Equipment $2,216.48

Belveal, Mary $1,205.00 Northwest Pipe Fitting $1,402.21

Big Sky Linen Supply $141.08 Northwestern Energy $13,338.29

Border States Electric $660.30 O’Reilly Auto Parts $88.43

Deadman’s Badin $4,500.00 Picchioni’s IGA $28.09

DPC Industries. INC $40.00 Pitney Bowes $42.94

DPHHS $275.00 Roundup Hardware $294.51

DXP Enterprises, Inc. $1,432.31 Roundup Record Tribune $300.00

Electric Service Shop $1331.26 Russell Industries $825.00

Energy Laboratories $508.50 Rutts/Aqua $29.00

Heiman Fire $160.00 Safeguard $680.34

High Plains Architects $2,100.00 Scott, Goffena $100.00

J.P. Cooke Co. $74.60 State Industrial $920.20

Jones, Sandra $203.04 Utilities Underground $63.70

Land Solutions $11,363.22 Van Dykes $17.58

Lundvall, Lance $550.00 Watco, Inc $474.25

*Moved by Schladweiler, seconded by Picchioni to approve the claims as read and draw warrants on the treasury for the same. All in favor. Motion carried.*

*Moved by Liggett, seconded by Weitzeil to adjourn the meeting. Motion carried.*

*The meeting adjourned at 8:00 p.m.*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cassandra Mann-Assistant Clerk