MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON August 4, 2020 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

 The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter conducted roll call with council members, Long, Vivirito, Erickson, Carlson, Toombs, and Fisher present. Also, present were Assistant Clerk Mann, and Attorney Lundvall, by phone. Absent were, Liggett, Griffith and Director Sibley.

 *Moved by Toombs seconded by Carlson to approve the minutes of the July 21 ,2020 meeting. All in favor. Motion carried.*

 *Moved by Toombs, seconded by Fisher to approve the agenda removing curfew ordinance discussion. All in favor. Motion carried.*

 *NO PUBLIC COMMENT*

 **Visitors:** Adrianne Cotton from AARP (American Association of Retired Persons) did a presentation over the phone. A handout was given to the City Council. There is an 85% success rate and no cost to the city.

Mayor Jones will get back to her and Ms. Cotton gave her direct phone number to the Council if they have more questions.

 **Law Enforcement:** Undersheriff Bednar gave an oral report and a copy of incidents and citations to Clerk/Treasurer Lanter.

 Bednar introduced the new hire, Officer Sam Rock. Rock will attend the Police Academy in 6 weeks.

 The construction crew was talked to about safety and traffic control.

 Nothing new on the poisoning of dogs in the area. Waiting to hear back from the Crime Lab.

 **Mayor Jones:** August 7th will be the last day the pool will be open. We will be short Life Guards and a Pool Manager.

 Four business’ want the Mayor to do a ribbon cutting on August 17.

 There are no funds allocated in the TIF (Tax Increment Financing) District, we will remove it from the tabled item on future agendas.

 Mayor Jones would like the City to sign up for Go To Meeting for future use if the Council is forced to meet in another location. The City Office is already signed up for that service and had used it, per Clerk/Treasurer Lanter.

 **City Attorney Lundvall:** Working on Flood Plain and mowing issues.

 **Unfinished Business:** TIF Board Ordinance is tabled.

 **Council Discussion/Future Agenda Items: Report out from Council Committee Meetings:**

**Codes & Ordinance Committee- Report given by Toombs**.

* **Jon Goffena request for Pole Barn-** Recommendation is to approve; location is close to the house. Jon Goffena will need to fill out a variance and Council will approve at next meeting. Council member Vivirito is wondering what would happen if down the road someone wanted to put a business in that building? They would have to come before the Council, per Toombs.
* **A schedule fee for Flood Plain Permits-**
1. After the fact permit-$500.00
2. Application fee-$325.00
3. Publishing fee-$300.00
4. Flood Plain Variance-$450.00
5. Flood Plain Appeal-$450.00
6. On-site visit- Applicant.

Attorney Lundvall will work on a Resolution for a fee schedule to be put on the Agenda at next meeting.

 **Curfew Ordinance discussion:** Will discuss at the next meeting.

 **Clerk/Treasurer Lanter:** Briefly discussed the Budget and Taxable Valuation.

 **Assistant Clerk Mann:** Is wondering why we only charge a penalty fee on water instead the entire bill when customers are late paying their bill. Because of Bond Documents, per Clerk/Treasurer Lanter.

**Mayor Jones reported for Director Sibley:** Pipe should be completed this week, then cleanup should start.

Vivirito let the Council know that there is road damage on Main & 7th St E. Director Sibley will do an inspection when construction is complete, per Mayor Jones.

 **Council Action Item:** *NO PUBLIC COMMENT.*

* **Cold Mix Bid:** Clerk/Treasurer Lanter Reported-We received one bid for $87.00 a ton from Knife River.

*MOVED BY TOOMBS, SECONDED BY FISHER TO APPROVE COLD MIX BID.*

 **Claims were read as follows:**

City Payroll $63,656.62 Mastercard $77.50

Per Diem $375.00 Max Pflughoft $225.00

360 Office Solutions $30.68 McCleary Dist. $1,215.78

A & A Implement $57.40 Mid-Rivers $402.23

AT & T $30.24 Montana Dept of Rev $5,865.77

American Welding & Gas $33.14 Mpntana Leagues $684.50

Big Horn Signs $76.50 Northwest Pipe $1,403.51

Big Sky Linen $182.50 Montana Muni Clerk $50.00

Bruco $152.08 Montana Muni Inter. $15,312.00

Carter Plumbing $165.00 Montana Muni Inter. $11,513.00

Culligan Water $35.70 Montana Oasis Pool $5,663.42

DPC Industries $559.24 Morris Maierle $3,120.00

Electric Service Shop $11.00 Mountain Equip Tech. $850.00

Energy Labs $302.00 Musselshell Valley $2,060.00

Florin Services $1,071.00 Northwest Pipe $6,417.29

Great West $25,594.43 Northwestern Energy $14,438.61

IIMC $170.00 O’Reilly Auto Parts $479.75

KLE Construction $580,711.12 Picchioni’s IGA $91.31

Leisure IN MT $2,302.22 Pitney Bowes $300.00

Lance Lundvall $550.00 Ray’s Construction $29,957.85 Roundup Hardware $203.97 Roundup Record $363.00

Recreonics $193.63 Safeguard $751.40

Terrell’s $120.00 Van Dykes $155.21

Utility Underground $23.66

*Moved by Toombs, seconded by Long to approve Claims for the preceding month and draw warrants on the treasury for the same. All in favor. Motion carried*.

 *NO PUBLIC COMMENT*

 *Moved by Toombs seconded by Carlson to adjourn the meeting. Motion carried.*

*The meeting adjourned at 8:04 p.m.*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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 Cassandra Mann-Assistant Clerk