MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON June 20, 2023, at 7:00 P.M. IN THE CITY COUNCIL CHAMBERS AND ZOOM MEETING.

The meeting was called to order by Mayor Jones. Clerk/ Treasurer Lanter conducted roll call with council members, Long, Vivirito, Erickson, Carlson, McCleary, and Toombs present. Also, present were Director Sibley, Assistant Clerk Mann and Compliance Officer Hoiland. Present via video was Attorney Brooks and Fisher. Liggett was absent.

*Moved by Vivirito seconded by Carlson to approve the minutes of the June 6, 2023 meeting. All in favor. Motion carried.*

*Moved by Long, seconded by Vivirito to approve the agenda adding discussion about streets and yards. All in favor. Motion carried.*

**Public Comment: Derin Gebhardt**, president of MVCF (Musselshell Valley Community Foundation)-Asking council to approve the resolution allowing MVCF to use the city’s physical address and hold meetings. Would continue to use MVCF’s po box for mail.

**Visitor**: **County Commissioner’s update: Bob Pancratz-**Asking the council if they have any issues with the county to let them know. A good relationship with the city is very important to us. We want to work with the city on all issues. **Carlson-**Is there anything the county see’s the city needs to be doing? **Pancratz**- No, we would like to budget money for the pool, thinking around $20,000.00 to contribute. The pool is a huge asset to the community. County is also getting complaints about trash in county, lots of people moving in (nothing about city). Mayor Jones will send a draft of city’s budget in a few months to commissioners. **Sibley-**Any progress on water line at fairgrounds? **Pancratz**-county is in a pickle, was turned down for CDBG grant, looking for other funding for next spring.

**Mayor Jones:**

* **Legislative update**-HB 262, pothole bill. Not sure how much the city will get, some will help with cold mix and paving. SB 382, new statute. No more Planning Board, it’s now Planning Commission. Don’t know what it all looks like yet. All same players can stay on board. Will shoot Jeremy Fadness an email.
* **Meetings**-2024, will need to video/audio and post to website/Facebook within 5 days.
* **TIF District**-will hold off on board, we will need to look at all documents we have already. May want to change to revolving loan, it’s up to council. We only have $20,000.00 from sale of property.
* **Regional Training**-July 19th at elementary school from 9:00am to 4pm. There will be 3 speakers.
* First meeting in July will be held on the 5th.

**Attorney Brooks**: Will get minutes bill to council by email.

Tanya asked about SB262 alcohol license by cities, will look into it.

Code compliance letters should be complete by end of week.

Will work on amendments to the TIF (Tax Increment Financing) bylaws.

**Compliance Officer Hoiland**-Issued 8 permits.

Interesting deal last week, someone wanting to put a 1966 model trailer in, ordinance says one- to three-year-old trailers only. City has no rules for trailer parks, council should think about that. **Mayor Jones**-we do not control trailer parks. Attorney Brooks will look into it.

Sent out four letters on junk buildings, one owner answered, haven’t heard from the others.

**Vivirito**-How’s the weeds going? **Hoiland-** weeds are growing. Have 3 people working on them, 2 had weed whackers die, I am down to 1 person. **Vivirito**-How many letters sent? **Hoiland-** Have no idea, exceeding 200.

**Unfinished Business;**

* **Interlocal Agreement Court Services: -**Still tabled.
* **TIF District Board Members-**Send to Codes and Ordinance Committee.

**Council Discussion/Future Agenda Items:**

* **TIF Bylaws/Documents**- Will send to Codes & Ordinance Committee, 2nd meeting in August. Attorney Brooks will attend.
* **Yards & Streets: McCleary-**there is 4 trailers, a U-Haul, camper and trucks on 5th Ave. Whose responsibility is it to get them off the street? Bruce or Lesnik? **Mayor-** on the street, Sheriff’s Office, in yard, Bruce. Working on Junk Vehicle Program. Info was sent to Larsen, Sheriff and County. Carlson hasn’t heard from any. **Hoiland-** problem with junk vehicles is getting the serial number. There is only one outfit that can do it and run the number, they refuse to do it. **Mayor-** It’s a legal challenge. **Carlson-** when trailers are on the street, you have to pull over to let oncoming cars pass. Mayor Jones will have Codes & Ordinance Committee look into it. **Long-**put in discussion, one way traffic.
* **Mayor Jones-**Talked to Lon about undeveloped area having to pay for sidewalk infrastructure. Some cities pay for it upfront then charge an impact fee. **Carlson-** what would the average cost be? **Mayor-** talked to Chad Hanson last year, around $300,000.00 a block. We are hindering growth. **Carlson-** also protecting the town. Will put on as future agenda item.

**Clerk/Treasurer Lanter:** Treasurer report given out to council.

**Assistant Clerk Mann:** 60 plus kids signed up for swim lessons.

**Director Sibley:** New bathroom was set and will be ready for the 4th of July.

Concrete around stage is done.

Cold mix is ordered.

We are 3 guys short, 1 should be back tomorrow.

Coal Board applications are due end of July.

**Council Action Items:**

*MOVED BY TOOMBS, SECONDED BY CARLSON TO APPROVE RESOLUTION # 1175 AS AMENDED. A RESOLUTION THAT PROVIDES THE PHYSICAL ADDRESS OF THE CITY OF ROUNDUP COUNCIL CHAMBERS TO THE MUSSELSHELL VALLEY COMMUNITY FOUNDATION AS A LOCATION TO CONDUCT THEIR MEETINGS AND BUSINESS IN. ALL IN FAVOR. MOTION CARRIED.*

No Public Comment.

*MOVED BY ERICKSON, SECONDED BY CARLSON TO APPROVE THE PEDRAZZI LEASE AGREEMENT. ALL IN FAVOR. MOTION CARRIED.*

No Public Comment.

**Public Comment: Bruce-** Takes in flood training once a year. Took a course a week ago. Worthwhile.

*MOVED BY TOOMBS, SECONDED BY CARLSON TO ADJOURN THE MEETING. MOTION CARRIED.*

*THE MEETING ADJOURNED AT 7:41pm*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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Cassandra Mann-Assistant Clerk